



Town of Dartmouth
400 Slocum Road
Dartmouth, Massachusetts 02747
Town Hall Re-Organization Committee

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DARTMOUTH TOWN CLERK

Present: Chair Paul Murphy, Donald Perry, Mike O'Reilly, Deborah Melino Wender, Greg Barnes, David Cressman and Jacqueline Figueiredo
Chris Michaud- Absent

The Chair called the public meeting to order at 10:00 a.m. on **November 12, 2014** in room 301.

Appointments:

10:00 a.m CBI Consulting Inc.

11:00 a.m. The Carell Group

11:30 a.m. DiMarinisi & Wolfe

ISSUE I: Town Hall Re-Organization

- Interviews were held in accordance with the timeline.
- All three companies agree that there would be space and storage challenges, and they will need to have in-depth discussions with workers regarding work function, space needs and storage needed.
- We need to maintain our efficiency without disturbing our day to day functions.
- Digitizing our files is something we have been looking into doing in the short term.
- CBI Consulting Inc. is the committee's first choice. They have completed a few projects in the Town with satisfaction. There is some concern about the last project they bid on because their bid was extremely lower than the others and then they backed out of the project.
- Carell Group if the committee's second choice.
- Paul Murphy and Greg Barnes will call the references for the applicants and also question CBI Consulting Inc. about the last job they bid on at the Town Hall.
- At our next meeting on November 17, we will review the references and project price range.

- *After a motion was made by Mike O'Reilly, and seconded by Jacqueline Figueiredo, it was unanimously voted to adjourn the meeting*

Attest:



David G. Cressman, Town Administrator

Transcribed by: Christine Amaral